

**NOTES OF A MEETING OF THE HEALTHWATCH ADVISORY COMMITTEE MEETING  
HELD TUESDAY, 10<sup>th</sup> January 2023**

	08.11.2022.	13.12.2022	10.01.2023	14.02.2023	14.03.2022
Janene Davies Chair	√	√	√		
Ann Heaton	√	√	√		
Maggie Skilling	√	√	√		
Ann Lloyd	√	√	Apologies		
Ernie Rothwell	√	√	√		
Annmarie Stone	√	Apologies	Apologies		
Malcom Coe	√	√	√		
Mohammed Albaadani	√	√	√		
Mary Hill	√	√	√		
Carole Jones	√	√	√		
Adrian D'Arcy	√	√	√		
Adrian Hardy	Apologies	√	√		
Wendy Moss	Apologies	Apologies	Apologies		
Jean Peet	Apologies	√	√		
Dave Brown	Apologies	Apologies	Apologies		
<b>In attendance</b>					
Karen Parker, Chief Officer	√	Apologies	√		
Andrea Arkwright, Involvement & Engagement Officer	√	√	√		
Doris Moreton (BSL Sign Language Interpreter)	√	Apologies	Apologies		
PA	√	Apologies	Apologies		
Rachel Richardson	√	-			
Emmanuel Ndambala, Youth Worker	√	-			

1.	<b>WELCOME AND INTRODUCTIONS</b>  JD welcomed everyone to the meeting. JD reported that Jess Blanford couldn't make the meeting but would be attending in March.	
2.	<b>Apologies</b>  Apologies received.	
3.	<b>Presentation- Community Diagnostic Centre</b>	

	Apologies were received from Jess Blanford. The presentation had been rearranged for the March meeting.	
4.	<b>Five minute break</b>	
5.	<p><b>Notes of the Advisory Committee Meeting held on 11 November 2022.</b> The notes were approved.</p> <p>The committee started to discuss the Advisory Committee workshop feedback which led onto a discussion about the Integrated Care Services across Greater Manchester. The committee, wanted more information about the ICS and Healthier Wigan Partnership(HWP)</p> <p>KP explained how the Healthier Wigan Partnership is set out. The committee asked for a diagram of Healthier Wigan Partnership.</p> <p>KP explained that HWP are working on four priorities which are: Diabetes Discharge and Flow Children and Young People Neighborhoods</p> <p>AD commented that he had seen Lisa Nady MP who was talking about taking control of neighborhoods (the people) and investing in those areas. Bringing localities back together again and bringing back community wealth building.</p> <p>MC commented going back to the Advisory Committee workshop schedule of comments could we have actions against them. It will be useful to remind us of what we said at the workshop.</p> <p>AH commented how disconnected we are from the board. We need the board members involved equally to be able to move forward.</p> <p>KP commented that we are looking at an away day for the Board and the Advisory Committee and staff to come together.</p> <p>ER commented that MC idea of putting the comments and actions together was great.</p>	<p>Action: Send a diagram of HWP</p> <p>Action: Workshop comments to have actions against them at the Advisory Committee and Board Away day</p> <p>Action: Organise Advisory Committee and Board Away day</p>

ER Also commented that bringing the Board and Advisory Committee together was a good idea and thanked KP for suggesting the Away Day.

MS Commented that the Away Day would be a good idea.

MH also commented that bringing the Board and the Advisory Committee together to work through the comments raised from our workshop would be good.

KP reported that it was time to introduce the newest member of the HWWL Board member and the link between the Advisory Committee and the HWWL Board that being ER.

ER reported that he was pleased to join the Board and be the link between the Advisory Committee and the Board.

KP wanted to thank the Advisory Committee for their support during the last few months.

KP also commented that senior leaders across the Borough want HWWL to be an integral part of their work. And that the Advisory Committee are integral to this work.

MH commented that she didn't realise that the staff did everything. Normally each Director would have a responsibility for a different area.

MH Also commented that the committee had missed BG but ER will bring a great partnership between the Advisory Committee and the Board.

KP informed the committee that Kathryn Drury the new Chair is also the Associate Dean for Health and Social Care (H&SC) at Edge Hill University and understands the H&SC and Greater Manchester agenda.

MC Commented do the Board need to get established themselves before we bring the comments from our workshop to the away day.

ER commented that we need to carry on with what we are doing. Condense the key comments from the workshop and take them to the away day.

JD commented that we do need to continue with what we are doing as we do not want to lose momentum. And thanked MC for coming up with the idea to condense the comments.

	<p>KP Commented that the new Board will meet on the 30 January 2023. We will be looking at an away day in March 2023 for the Advisory Committee Board and staff to come together. We will send a doodle poll out with a selection of dates.</p> <p>AD commented that he isn't interested on what the Board are doing. We are the Advisory Committee and are here for the people of Wigan Borough. We need to look at what we are doing as a committee.</p> <p>JD commented that we need to know the function of the Board and how we fit in and work together cohesively.</p> <p>KP Assured the Advisory Committee that this Committee drives and steers what we do. KP also reassured the committee that nothing is going to change and that the Committee was doing a great job.</p>	<p>Action: Send doodle poll out with a selection of dates</p>
<p>6.</p>	<p><b>Action Log</b></p> <p>AA gave an update on the action log.</p>	
<p>7.</p>	<p><b>Decision Log</b></p> <p>JD presented the decision log for information. AH commented could the MH report be resent to him.</p>	<p>Action: resend Mental Health Report to AH</p>
<p>8.</p>	<p><b>Coffee break</b></p>	
<p>9.</p>	<p><b>Chief Officers Update</b></p> <p>Most of the Chief Officer's update had been given under the minutes item.</p> <p>KP reported that there was one staff vacant post to recruit to.</p> <p>GS was back working with us on a fixed 12-month contract.</p> <p>JW was working three days a week on Communications and Information and Sign Posting role.</p> <p>LW third year student was working on the development of a Young Peoples Healthwatch</p> <p>MC asked if KP could send the staff family tree out.</p> <p>JP commented are you short of any other skills.</p>	<p>Action: Send staff family tree out to the committee</p>

	<p>KP commented that we wanted to some more development around volunteering opportunities to support the work that we do AD commented that he may have some volunteers to sign post to the organisation</p>	
10.	<p><b>Big Conversation</b></p> <p>KP presented the report for information.</p>	
11.	<p><b>Mental Health Project</b></p> <p>AA presented the proposal.</p> <p>AH commented that this is very important piece of work to establish and that the timescale of three months isn't long enough.</p> <p>The committee had a discussion and suggested to give the project 12months taking it to March 2024.</p> <p>The committee made the decision to approve the mental health proposal and timescale.</p> <p>AD commented that female mental health around perinatal mental health for non-British citizens and other backgrounds around losing a baby is a deep concern. There is no support for their mental health issues when losing a baby.</p> <p>KP agreed and pleased that AD had brought this to the attention of the committee and suggested that this should be one of the pieces of work for the next financial year and should be added to the list of priorities for discussion. It would be very interesting for the Borough.</p> <p>MA asked if the mental health proposal could be set up as a SMART proposal and a Gant Chart developed due to the complexity of the project.</p> <p>MC and AH agreed this would be beneficial around how many people you are engaging with, the objectives given in a realistic timescale.</p> <p>KP reported that we currently have four areas to discuss around the priorities for the next financial year.</p>	<p>Decision: Decision made to approve the Mental Health project and extend the timescale to one year.</p> <p>Action: Add female mental health around perinatal mental health to the priority discussion meeting.</p> <p>Action: AA to transfer the mental health proposal into SMART proposal with a Gant Chart and bring back to the meeting for information.</p>

	<p>Social Care  Ear Care  Perinatal Mental Health  Mental Health ( already agreed and approved)</p>	
12.	<p><b>Reports from HWWL reps on meetings</b></p> <p>CJ gave an update on the Carers Network Meeting. There had been two Carers Right Days. Which included information on Power of Attorney.</p> <p>Carers Voice Forum which was a face-to-face meeting. They are looking at a sign posting toolkit.</p> <p>Adult Learning. Which has funding from Greater Manchester. It's aimed at 19 years and over to engage people with low skills.</p> <p>Here For You Campaign. Which looks money advice and signposting to welfare rights and benefits.</p> <p>Signposting is something that needs to be improved. Also, what are carers given at discharge.</p> <p>Wigan and Leigh Carers have currently got a survey out called Carers Voice. There is a prize draw of 3x £100 to get people to engage with the survey.</p> <p>The Manger of Wigan and Leigh Carers had been to the PPGs and had identified that Carers don't want to label themselves as Carers. But we want them to know that there is support for them.</p> <p>KP commented that Discharge is being discussed at a high level which is being led by Sharon Barber</p> <p>CJ commented that some examples regarding discharge I that patients are being discharged inappropriately dressed; left a message on an answer machine that patient was going home patient lived on his own; medication not communicated.</p> <p>JD commented that Care Homes are not communicated with when they ring and ask how the patient is. They will only communicate with family members. The patient lives in the care home they are caring for the patient. How can we have continuity of care.</p> <p>MS has this been raised with the hospital.</p> <p>KP commented that it is discussed at Board level.</p>	

	<p>The system must respond to it. You cannot have 80 people in beds waiting for discharge and have 20 people on the hospital corridor.</p> <p><b>Communications Subgroup for Elective Restoration and Recovery Meeting</b></p> <p>MH presented her report which had been circulated with the agenda. MH reported that there were some booklets developed about the Community React Team for GPs. MH will forward the Community React Team information booklet that to AA for circulation to the committee members.</p> <p><b>ICS Engagement Meeting</b></p> <p>AH wasn't aware that she was giving an update. Will complete the update for the next meeting.</p>	<p>Action: MH to send AA Community React Team booklet for circulation to the Advisory Committee</p>
13.	<p><b>Decisions made today.</b></p> <p>Decision was made to approve the Mental Health Proposal with an extension to make it a yearlong project taking the project to March 2024.</p>	
14.	<p><b>AOB</b></p> <p>KP asked if we could put the updates from the members who attend meetings further up the agenda as there are great discussions around the feedback from the meetings and we need to give them the time they deserve.</p>	
15.	<p><b>NEXT MEETINGS</b></p> <p>The dates of future meetings are below.</p> <p>Tuesday 14<sup>th</sup> February 2023 10am-12:30pm Sunshine House Annexe</p> <p>Tuesday 14th March 2023 10am-12:30pm Sunshine House Annexe</p>	