

**NOTES OF A MEETING OF THE HEALTHWATCH ADVISORY COMMITTEE MEETING  
HELD TUESDAY, 10am 19<sup>th</sup> November 2024**

	09 <sup>th</sup> July 2024	13 <sup>th</sup> August 2024	10 <sup>th</sup> Sept. 2024	8 <sup>th</sup> October 2024	19 <sup>th</sup> November 2024	10 <sup>th</sup> December 2024	14 <sup>th</sup> January 2025	11 <sup>th</sup> February 2025	11 <sup>th</sup> March 2025
Adrian Hardy (Chair)	√	√	√	√	√				
Maggie Skilling	√	Apologies	√	√	√				
Ann Lloyd	√	Apologies	Apologies	√	√				
Ernie Rothwell	√	√	√	Apologies	√				
Malcom Coe	√	√	√	√	√				
Mary Hill	√	√	Apologies	√	√				
Jean Peet	Apologies	Apologies	Apologies	Apologies	Apologies				
Elaine Clayton	√	Apologies	√	√	√				
Annick Morris		√	√	√	√				
Jimmy Roberts		√	√	√	√				
John Fox		√	√	Apologies	√				
Margaret Brown		√	√	Apologies	√				
Lynn Mitchell				√	√				
Karen Strong				Apologies	Apologies				
In attendance									
Karen Parker, Chief Officer HWWL	√	√		Joined Online					
Lacey Briscoe Office Manager	√	√	√	√	√				
Lisa Armstrong (Volunteer Co-ordinator)	√		√	√	Apologies				
George Sharp Engagement Officer		√	√	Apologies	√				
Yemi Oke Administration Officer (Minutes)		√	√	√	√				
Ann Lloyd (Engagement officer)					√				
Andrea Arkwright (Engagement Officer)					√				

<b>1.</b>	<b>WELCOME AND INTRODUCTIONS</b>	
	AH welcomed everyone to the Advisory Committee (AC) meeting.	

2.	<p><b>Apologies</b></p> <p>Apologies were received and noted. Also, it was agreed that JP AC membership should be put on hold until she feels better.</p>	
3.	<p><b>Notes of the Advisory Committee 10<sup>th</sup> September 2024</b></p> <p>The notes were received and agreed as a true record, However, a correction was requested on item 8- Mental Health Report that AA should be mentioned as the attendee at the Overview and Scrutiny Meeting.</p>	
4.	<p><b>Action log 10<sup>th</sup> September 2024</b></p> <ul style="list-style-type: none"> <li>• Outstanding Actions</li> </ul>	
5.	<p><b>Hospital at Home and Virtual Ward - Update</b></p> <p>Alison Chadwick been scheduled to attend the next AC Meeting to talk on the Virtual ward.</p>	
6.	<p><b>Approve Operational Priorities and project planning</b></p> <p>Nothing to report</p>	
7.	<p><b>Agree whether to request specific information around health and social care</b></p> <ul style="list-style-type: none"> <li>• WWL Chief Nurse to be invited to the AC Meeting in January 2025.</li> </ul>	
8.	<p><b>Receive regular updates of ongoing projects and work programmes</b></p> <ul style="list-style-type: none"> <li>• CAMHS: GS updated the committee that no update yet from Youth Cabinet re presentation in February so reluctantly that is now no longer being undertaken. GPs now referring people to schools on Mental Health. Schools working with teams from CAMHS. Now, information is being compiled from the CAHMS survey to be made available before the next Overview and Scrutiny meeting.</li> <li>• Neurodivergent Group: LB attended the last meeting and updated AC that the GPs in attendance were open to any services out there that people could be referred to, in addition to the medication being prescribed to them.</li> </ul>	

- From the update given, LM raised a question on how GPs get updated on CAMHS project- Transition of Services. It was noted that GS sits on the Thrive meeting, chaired by Jane Davies- the person to liaise with on this matter.
- LB spoke on how the Team leverage knowledge from Assets Based Community Development (ABCD) Training for youth engagement at Norley Hall Boxing programme.
- MB opined the engagement of young people in HW activities and commended the efforts of GS in that regard.
- In response to the question raised by the Chair how HW engages the youth on social media, LB mentioned how one of the volunteers, Charlie Daw, with his style of communication and reporting, has gained the interest of youth on our social media channels.

#### **Discharge Project**

- The full report has been circulated and AL awaits feedback to be presented at the next AC Meeting in readiness for the next Scrutiny meeting. Based on the report, AL and MH met with the Chief Nurse and Associate Chief Nurse for Quality and Safety who confirmed that actions are being taken on some of the issues identified. Recruitment of an Activities Coordinator is in progress and interviews will be conducted next week. This is to improve engagement with people awaiting discharge. It was added that stroke pathway is not ideal, but work is underway to look at the pathway for review (and to increase the capacity of the Stroke Unit at RAEI)

#### **A&E**

- MH & EC will attend the next meeting. waiting time is 20-24 hours. Urology pathway has issue of appointments changing location weekly between Bolton and Wigan and the long waiting times. LA & AL with Andrew and Scott on the issues identified and will check A&E at Bolton if the same issue exists.
- One of the issues identified relates to medication - most people due to the waiting hours don't have access to or use their medications, which can set back their general health. Feedback is expected to be brought to the next AC Meeting with a view to taking the report to the March Scrutiny Meeting.

9.	<p><b>Agree which premises to Enter and View and when these premises are visited</b></p> <p>Nothing to report</p>	
10.	<p><b>Provide representation to specific committees and Boards as determined by Wigan Borough CIC</b></p> <p><u>Health and Wellbeing Board</u></p> <p>LB spoke about the Healthwatch National Conference held in London. Healthwatch England has a ten-year vision plan for the Local Healthwatch communities-looking into the future of Health and Social Care services, digital engagement of the public and how to better serve those with Autism and ADHD.</p> <p><u>Overview and Scrutiny</u></p> <p>The report on Mental Health in the Borough was well received and AA commended for it. The presence of GMMH staff at the meeting to present what steps they had taken in response to our report was a good idea and stressed the co-operative nature of the work that we undertake</p>	
11.	<p><b>Agree whether to refer a matter to the Overview and Scrutiny Committee.</b></p> <p>Nothing to report.</p>	
12.	<p><b>Monitor activity and receive reports against statutory functions.</b></p> <p>Nothing to report.</p>	
13.	<p><b>Board Update</b></p> <p>Nothing to report</p>	
14.	<p><b>Decisions made at today's meetings</b></p> <ul style="list-style-type: none"> <li>• Invitation for Chief Nurse to attend the AC Meeting in January 2025.</li> <li>• Respite Care query moved to next year as a potential future project</li> </ul>	

	<ul style="list-style-type: none"> <li>• Terms of reference to be brought to the next Meeting for review.</li> <li>• Feedback update expected for A&amp;E, Discharge Project and CAMHS in view of the next Scrutiny Meeting.</li> <li>• JP member AC Membership to be put on hold.</li> <li>• MH AC Membership ended but remain as HW volunteer</li> </ul>	
<b>15.</b>	<p><b>Any other business (AOB)</b></p> <ul style="list-style-type: none"> <li>• AC members discussed their reports on WSAB, WSQG, Market Oversight group, Healthwatch in GM, to the Committee.</li> <li>• A review of cases recorded on IMP was presented to the Committee by LB</li> </ul>	
<b>16.</b>	<p><b>Date and time of next meetings</b></p> <p>Tuesday 10th December 2024 10am-12.30 Sunshine House, Gallagher Room</p>	