

**NOTES OF A MEETING OF THE HEALTHWATCH ADVISORY COMMITTEE MEETING
HELD TUESDAY, 10am 10th SEPTEMBER 2024**

	09 th July 2024	13 th August 2024	10 th Sept. 2024	8 th October 2024	19 th November 2024	10 th December 2024	14 th January 2025	11 th February 2025	11 th March 2025
Adrian P Hardy (Chair)	√	√	√	√					
Maggie Skilling	√	Apologies	√	√					
Ann Lloyd	√	Apologies	Apologies	√					
Ernie Rothwell	√	√	√	Apologies					
Malcom Coe	√	√	√	√					
Mary Hill	√	√	Apologies	√					
Jean Peet	Apologies	Apologies	Apologies	Apologies					
Elaine Clayton	√	Apologies	√	√					
Annick Morris		√	√	√					
Jimmy Roberts		√	√	√					
John Fox		√	√	Apologies					
Margaret Brown		√	√	Apologies					
Lynn Mitchell				√					
Karen Strong				Apologies					
In attendance									
Karen Parker, Chief Officer HWWL	√	√							
Lacey Briscoe Office Manager	√	√	√	√					
Lisa Armstrong (Volunteer Co-ordinator)	√		√	√					
George Sharp Engagement Officer		√	√	Apologies					
Yemi Oke Administration Officer (Minutes)		√	√	√					

1.	<p>WELCOME AND INTRODUCTIONS</p> <p>AH welcomed everyone to the Advisory Committee (AC) meeting and a brief introduction was done.</p>	
2.	<p>Apologies</p> <p>Apologies were received and noted</p>	

3.	<p>Notes of the Advisory Committee 10th September 2024</p> <p>The notes were received and agreed as a true record, However, LM updated that the part where her contributed was captured should be reviewed and rearranged.</p>	
4.	<p>Action log 10th September 2024</p> <ul style="list-style-type: none"> • Outstanding Actions 	
5.	<p>Hospital Home and Virtual Ward - Update</p> <p>LB informed the committee that no response has been received yet from the consultant who was invited to speak with the committee about the Hospital Home program.</p> <p>AM suggested including a screen reader in the Hospital Home kits, and mentioned that with upcoming contract renewals, it might be possible to request that a screen reader be added as part of the standard equipment. AL added that incorporating Alexa into the kits would be an added benefit.</p> <p>AL has a contact of someone (Alison) that could discuss with the Committee on the Virtual ward, and she suggested that she should be invited to the next AC Meeting.</p>	
6.	<p>Approve Operational Priorities and project planning</p> <p>Nothing to report</p>	
7.	<p>Agree whether to request specific information around health and social care</p> <p>Request that a health professional (Alison) be invited to the next AC Meeting to talk on Hospital Home</p>	

<p>8.</p>	<p>Receive regular updates of ongoing projects and work programmes</p> <p><u>CAMHS</u></p> <p>LB Update:</p> <ul style="list-style-type: none">• LB and GS will attend the next cabinet meeting.• Various Activities -Boxing, running etc being introduced• Survey result coming on well and coming to an end.• Volunteers can be made available to support GS on the Project <p><u>Discharge Project</u></p> <p>AL Update:</p> <ul style="list-style-type: none">• The delay with the discharge process is associated with so many issues.• New members have been spoken to and gotten approval for their engagement. Front line staffs are detached from the discharge process.• 30 care homes/hospitals have been visited so far but yet to collate of data on them, after which result/report will be structured and reported to the Local Authorities and Chief Executives to effect the changes recommended. <p>LM suggested that the issues with the discharge process could be resolved by examining the overall system flow within the health and social care setting. She noted that some people might have been better managed in a community setting, rather than being admitted at the hospital.</p> <p>A&E</p> <p>LA Update:</p> <ul style="list-style-type: none">• Four visits to A&E have been completed so far, with 7-8 more scheduled. The reports from these visits can be utilized for further engagements.• The waiting times at A&E are attributed to a lack of patient care and parking issues caused by ongoing construction.• Additional concerns include staffing shortages and the current patient pathway.• Volunteers have been asked to report any unseen volunteering hours for documentation and reference purposes.	
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9.	<p>Agree which premises to Enter and View and when these premises are visited</p> <p>Nothing to report</p>	
10.	<p>Provide representation to specific committees and Boards as determined by Wigan Borough CIC</p> <p><u>Health and Wellbeing Board</u></p> <p>In a bid to preventing illness within the borough, the council has provided spaces for local community group programs. Also, the council has partnered with different organisations for various programs.</p> <ul style="list-style-type: none"> • GS- Free Workplace Heart Health check Program - offering FREE heart health checks to people aged 24 and above, in businesses across Wigan Borough from September 2024 to March 2025. • YO- The Big Event Program- the 50th Anniversary of the Wigan Borough Community Network Event where the major issues affecting the borough were addressed, how organisations can collaborate to make the lives of people better within the borough. One major discussion at the event was on how the community could secure funding for their projects • LW-Cosy Corner - community gathering for catch up every Wednesday from 2nd October 24. • LB- Update on Suicide Prevention: “Shine your Light program” take place at 3 places within the borough, 5 days a week <p><u>Overview and Scrutiny</u></p> <ul style="list-style-type: none"> • Diabetes cases gone up this year • Digital health initiatives to be discussed with Alison • How do we follow up on about quality priority • AH plans to talk to AA on Mental Health report. AA and AH are expected to be at the Overview and Scrutiny Committee meeting to present the mental health report 	

11.	<p>Agree whether to refer a matter to the Overview and Scrutiny Committee.</p> <p>Nothing to report.</p>	
12.	<p>Monitor activity and receive reports against statutory functions.</p> <p>Nothing to report.</p>	
13.	<p>Board Updates</p> <p>KP met with the board to secure approval for two business contracts. The first is the "Progress for Unity" contract, which aims to address health and inequality issues within the borough. The goals for this contract were established by the Partnership Board. The second is a contract with the Voluntary, Community, Faith, and Social Enterprise (VCFSE) sector, with goals set by the Local Authority. Both contracts were approved, with KP overseeing their implementation, while Karen transitions into the role of Operational Manager for HWWL.</p>	
14.	<p>Decisions made at today's meetings</p> <ul style="list-style-type: none"> • Invitation for a health professional (Alison) to attend the next AC Meeting • Terms of reference to be brought to the next Meeting 	
15.	<p>Any other business (AOB)</p> <p>YO provided the committee with an update on the cases and issues reported by residents within the borough for September. These were received and recorded on the HWWL Information Management Platform (IMP).</p>	
16.	<p>Date and time of next meetings</p> <p>Tuesday 19th November 2024 10am-12.30 Sunshine House, Gallagher Room</p>	