

Wigan Borough Healthwatch CIC

Healthwatch Board Meeting
 Monday 28th November 2022 2pm-4pm
 Ashland House. Dobson Park Way, Wigan

	28/11/2022	30/1/2023	27/03/2023	08/05/2023	
Lynne Hamnett Acting Chair (Vice Chair)	√				
Dave Suddell	√				
Dave Baxter	√				
Elinor Halliwell	√				
Stuart Parsons	Apologies				
Wendy Boyers	DNA				

1.	Welcome	Chair
1.1	LH welcomed everyone to the meeting	
2.	Declaration of interest	Directors
2.1	No conflict of interest declared	
3.	Minutes	
3.1	Minutes were agreed as a true record Actions <ul style="list-style-type: none"> • Discussion re ear care. To be discussed as a priority for April 2023 • Outstanding item BG to write to MPs to develop relationship and work more closely • Eating disorder community beds To follow up at an appropriate time. 	KP to ask new chair to take this forward as part of induction.
3.2	KP presented the Relevant Decision Log.	Information
4	Finance	
4.1	KP presented the current position. Underspend at Q2 21,991. Currently closing with an underspend of £121,000. Staffing costs is currently underspent due to staff leaving. KP presented the revised staffing budget, staffing increments, new staffing structure and posts for approval from Item 8 on the agenda. A long discussion took place about the staffing budget, increments and the roles. Questions were raised if the board should wait the for the new chair and directors to be in post before the staffing and structure should be approved.	

	<p>The Board all agreed the approval of the increments, structure and spend as they did not want to delay the recruitment of staff further.</p>	
<p>5. 5.1</p>	<p>Director update Applicants Three applicants have applied one for the Chair position and two for the Director positions. The interviews were to be held the following Tuesday</p> <p>Items to take to the Advisory Committee A discussion took place about Edenfield Hospital and around mental health inpatients services at Atherleigh Park. KP to take a project proposal back to the Advisory Committee to run a project around patient, carers, relatives' experiences of inpatient mental health services</p> <p>Feedback From Advisory Committee A workshop had taken place on Mission Vision and Values and approved.</p> <p>Feedback from HW in GM</p> <p>DS gave an update on HWinGM. Dentistry is still a problem across GM. All allocated funds have been used. Healthwatch Bolton had been awarded a National Impact Award. No funding for ICB Chief Officer for the 10 ICB</p> <p>Big Conversation KP reported that the draft report had had 244 responses plus the voluntary sector feedback. We are awaiting the final report.</p> <p>Also 42nd Street had been commissioned to undertake a piece of work with young people to influence the community mental health transformation work. They are struggling to get access to Wigan young people. HWWL are going to signpost them to some organisations and the VCFSE organisations.</p>	<p>KP to send a project proposal to Advisory Committee.</p>
<p>6. 6.1</p>	<p>Audit Committee DB reported that the Audit Committee had just taken place.</p>	

	<p>DB raised an issue from the Audit Committee about paying £199.60 for a BSL Interpreter who comes from Huddersfield due to a late cancellation from the committee member. This has happened on several occasions</p> <p>KP commented that this is a specific interpreter that is requested by the committee member. The charge for travel is £40.</p> <p>LH commented that this is not best value for money and the Wigan pound. You cannot demand a certain interpreter.</p> <p>KP said we could look at the social value policy so we can change the way we book the BSL interpreter. We do have enough evidence from the audit committee re the spend.</p> <p>DB commented there are local people that can be used for BSL Interpreting.</p> <p>LH did not agree with the demand for a certain BSL Interpreter travelling from Huddersfield to Wigan. We need to use local people.</p>	
7.	<p>GDPR/Freedom of Information Requests</p> <p>Nothing to report</p>	
8. 8.1	<p>Chief Officer Update</p> <p>Staff structure Discussed under Item4</p> <p>Revised Budget Discussed under Item 4</p> <p>Mission Vision Values, Objectives The mission vision values had been developed and approved with a workshop being held with Advisory Committee. The values are based on the Nolan principles we must work to. Mission Vision and Values were approved</p> <p>Bright HR(BHR) KP reported that the database gives annual leave, HR, Health, and safety staff well-being. KP had asked BHR to look at our Disciplinary Policy and Handbook after a Director</p>	Approved

	<p>commented that they were not good. The feedback was there no flaws in the documents at all.</p> <p>Bank KP reported that she was still in the process of removing names from the online bank account.</p> <p>Special Resolution KP asked if everyone was in agreement with the wording 3.5 any assets go to Wigan Borough Partnership All agreed.</p>	
9.	<p>AOB Nothing to report</p>	
10.	<p>LY concluded the meeting. The next meeting will take place on 30th January 2023. Venue to be confirmed</p>	