healthwatch Wigan and Leigh

NOTES OF A MEETING OF THE HEALTHWATCH ADVISORY COMMITTEE MEETING HELD TUESDAY, 10am 10th SEPTEMBER 2024

	09th July 2024	13th August 2024	10th Sept 2024	8th October 2024	12th November 2024
Adrian P Hardy (Chair)	√	√	√		
Maggie Skilling	√	Apologies	√		
Ann Lloyd	√	Apologies	Apologies		
Ernie Rothwell	√	√	√		
Malcom Coe	√	√	√		
Mary Hill	√	√	Apologies		
Jean Peet	Apologies	Apologies	Apologies		
Elaine Clayton	√	Apologies	√		
Annick Morris		√	√		
Jimmy Roberts		√	√		
John Fox		√	√		
Margaret Brown		√	√		
In attendance					
Karen Parker, Chief Officer HWWL	√	√			
Lacey Briscoe Office Manager	√	√	√		
Lisa Armstrong (Volunteer Co-ordinator)	√		√		
George Sharp Engagement Officer		√	√		
Yemi Oke Administration Officer (Minutes)		√	√		

1.	**WELCOME AND INTRODUCTIONS** AH welcomed everyone to the Advisory Committee (AC) meeting and gave a brief introduction of the function of Healthwatch Wigan and Leigh (HWWL). Introductions were made around the room for the benefit of the meeting members attending as observers, and with Annick Morris joining online via Teams. The Observers at the meeting were: Lynn Mitchell (LM), Karen Strong (KS) AH spoke about the agenda for the health and social care Overview and Scrutiny meeting informing that the agenda had been circulated previously to all AC members and said date was	

	rescheduled to 16th November 2024. AH asked for any questions regarding to be sent to him prior to the Overview and Scrutiny meeting.	
2.	**Apologies** Apologies were received and noted	
3.	**Notes of the Advisory Committee 13th August 2024** The notes were received and agreed as a true record.	
4.	**Action log 10th September 2024** AH informed that GS will be accompanying AH to the next O&S meeting to provide an update on the Sexual Health work and AA will be attending to provide an update on the mental health report.	
5.	**Hospital Home – Update** AM joined via Teams to talk on the topic of Hospital at Home. A discussion entailed around the practicalities of the Hospital at Home service. AM opined most issues connected with their own experiences of the service as a person who is visually impaired alongside being a carer for a family member who is using the service. AM discussed accessibility issues, and lack of training for the equipment used was also raised as an issue thereby affecting the effectiveness of the service delivery. MS questioned if an equality impact assessment had been carried out for the Hospital Home service considering the issue surrounding the service delivery. Further questions were raised and discussed around the assessments carried out prior to the equipment being set up at home and the training provided to carers on the equipment. It was agreed that further information is required from service providers for further insight into the queries raised. Agreed for request for further information and to invite a clinical professional the field to an AC meeting to discuss the service.	

6.	**Approve Operational Priorities and project planning** Nothing to report	
7.	**Agree whether to request specific information around health and social care** Request for information as noted in Item 5 of the minutes	
8.	**Receive regular updates of ongoing projects and work programmes** <u>CAMHS</u> GS update: • 12 Sessions booked with 7 engagement sessions being done so far, with deadline moved to February. • Event planning in motion to link people together with a singular objective of letting people know about CAMHS. This was being held in conjunction with the Youth Cabinet in Wigan and the event was proposed for February 2025 with GS and LB planning to visit the Youth Cabinet again for follow-up. • KS asks about the Objectives of the CAMHS project and LB and GS explained the meaning while AH explained how school connections come handy with the CAMHS Project. • GS asked if anyone has connection in schools useful to broaden connections aimed at achieving the Objectives of CAMHS. AH asked GS to pass the CAMHS Post Card around to every AC member to review. • JF asked following the completion of the project where would the report be circulated. AH stated it is use for service improvement, KS mentioned for service continuity. • ER asked about the frequency of the CAMHS project survey, and members of the AC expressed the relevance of the frequency of the CAHMS Project survey as it helps to gather varied experiences of participants over time • GS also stated that he had a meeting with the Public Health program Manager for health and social care at the	

	workplace, and how we could become involved. There is a funding for 4000 people till March 2025. Discharge Project – Update • MH and AL were absent today but an update document was provided for the AC. • A report will be written to be shared before the end of the year on the project. JF opined that the project surveys should continue throughout the year following completion of projects. LB explained the project proposal remit and LA highlighted the resource required to continue the survey beyond the project timelines. Points were raised to highlight that the Chief Officer attends several strategic boards within the Borough and great relationships are continuing within the leadership teams, this enables report recommendations to be overseen and discussed at a strategic level. Questions were raised around the discharge projects findings and interim report. Agreed that, as AL sent apologies for the meeting today, this would be added to the next agenda for further discussion. LM suggested that key personnel within the hospitals should be kept informed of project findings at interim stages and recommended extending this approach to all health and social care settings, not just WWL.	
09.	**Agree which premises to Enter and View and when these premises are visited** Nothing to report	
10.	**Provide representation to specific committees and Boards as determined by Wigan Borough CIC**	
	Health and Wellbeing Board LB explained that our Chair KD and Chief Officer KP attend this Board. A development session is being held the following week with a focus on prevention in the Borough. This is being held in a "market style" workshop where organisations within	

	the borough showcase their work on prevention. This is a great opportunity to be aware of the work happening in the Borough and to make connections for our social value within Healthwatch. <u>Overview and Scrutiny</u> AH had circulated the Agenda for the recent meeting to the AC and the Board and asked for any comments to be sent to AH prior to the meeting. AH generalised the Agenda for this meeting and advised that the Mental Health report will go to O&S in November. AA and GS will be attending the meeting alongside AH to discuss the mental health report. <u>Suicide Prevention</u> KS represents HWWL on the Suicide prevention meeting which is chaired by Public Health. KS provided an overview of the meeting remit. Focus on prevention and services being in place to prevent a person finding themselves at the point of suicide. Organisations and charities within the borough have opportunity to showcase their services - MAN Leigh, Zero Suicide Alliance and “Learn to save a life” training were showcased and discussed during the session. The Learn to save a life training is being promoted throughout organisations in the borough with recommendations that all primary care staff carry out the training. Discussion around the meeting frequency, KS explained that she has requested the terms of reference for the meeting to provide her with more information surrounding the objectives.	
11.	**Agree whether to refer a matter to the Overview and Scrutiny Committee.** Nothing to report.	
12.	**Monitor activity and receive reports against statutory functions.** Nothing to report.	
13.	**Board Updates** Ernie Rothwell (ER), the link Director, advised that the board meeting is being held in a couple of weeks and an update will be presented at the next meeting.	

14.	**Decisions made at today's meetings** • Request for further information around the Hospital at Home Service • Further update on the Discharge project to be provided at the next AC to provide AL opportunity to answer any questions around the project findings to date. • GS to provide further information around the Health and social care within the Workplace discussions.	
15.	**Any other business (AOB)** Nothing to report	
16.	**Date and time of next meetings** **Tuesday 08th October 2024** **10am-12.30 Sunshine House, Gallagher Room**	